

MINUTES OF THE JANUARY 17, 2019 ACTION MEETING

The January Board Action meeting of the Pennsbury Board of School Directors was held in the Fallsington School Multi-Purpose Room on Thursday, January 17, 2019. Mr. Kannan called the meeting to order at 7:44 p.m. The first order of business was the Pledge of Allegiance.

Board Members Present: Mrs. Lawson (arrived at 8:20 p.m.), Mr. Sanderson, Mr. Schwartz, Mrs. Toy-Dragoni, Mr. Waldorf and Mr. Kannan.

Board Members Absent: Mr. Palmer, Mrs. Redner and Mrs. Wachspress.

Administrators Present: Dr. Gretzula, Mr. Dorsey, Mr. Dumin, Mrs. Godzieba, Mrs. Langtry, Mrs. Morett, Mrs. Rarrick, Mrs. Ricci, and Mrs. Spack.

Administrator Absent: Ms. Aldridge.

Others Present: Mr. Cooper and Mr. Turner, Student Representatives and Mr. Amuso, Solicitor.

Mr. Kannan reported that the Board met in Executive Session prior to the Board Meeting to discuss personnel and legal matters.

BOARD MEMBER APPRECIATION/RECOGNITION

Dr. Gretzula shared that School Director Recognition Month is celebrated each January in Pennsylvania. It is a time when School Districts throughout the State honor and thank the individuals who volunteer their time and skills to ensure that the students in their respective Districts receive the best education possible. Certificates honoring each Board Director and a small gift courtesy of the students of Village Park Academy and Mr. Sanders, Applied Engineering and Technology Education Department teacher, were given to each Board Director.

Mr. Sanders reported that with the assistance of PHS colleagues and Village Park Academy Administrators a program was formulated at VPA that incorporates robotics, automation, coding, engineering and graphic design. Along with the tangible projects and outcomes, Mr. Sanders commented that the students are also acquiring a sense of ownership, camaraderie and teamwork.

Mrs. Morett thanked Mr. Sanders for all of his work with the students of Village Park Academy.

Dr. Gretzula thanked the Board for the important work they do and the service they provide.

MINUTES OF THE JANUARY 17, 2019 ACTION MEETING

BOARD MEMBER APPRECIATION/RECOGNITION (continued)

Pennsylvania School Boards Association has proposed the following:

RESOLUTION: WHEREAS, the role of locally elected school officials has served the Commonwealth of Pennsylvania and local communities in meeting the needs of public education since the passage of the Free School Act in 1834; and

WHEREAS, these local boards have discharged their responsibilities to public education in a manner which has placed public education in the forefront of our education systems; and

WHEREAS, locally elected officials have distinguished themselves and their communities in this nonpaid, volunteer public service commitment; and

WHEREAS, the contributions of these men and women should be recognized and appreciated by those who benefit from the workings of our public school system;

NOW THEREFORE BE IT RESOLVED that the Board of Directors of the Pennsylvania School Boards Association hereby proclaims the month of January as School Director Recognition Month in this Commonwealth; and

FURTHER RESOLVE that this proclamation be communicated to all school districts, school officials and local communities in a planned program which brings visibility and awareness of the role of locally elected school officials to the citizenry of this commonwealth.

LYFT PENNSBURY CHARACTER AWARD PRESENTATION

Pastor Vicky Allen, Executive Chair of LYFT, stated that for the month of January, students are being recognized for exemplifying the character of Caring and Service to Others. This award recognizes the recipient as one who places a high value on helping others. He or she participates in or organizes events like food and coat drives or fundraisers for charity. The young person volunteers regularly in community and school-based activities in service to others. He or she demonstrates a kindness to others and a willingness to informally assist others on a daily basis in the classroom halls or playground.

MINUTES OF THE JANUARY 17, 2019 ACTION MEETING

LYFT PENNSBURY CHARACTER AWARD PRESENTATION (continued)

Mr. Sanderson announced the honorees: Reid Tasker, a 1st grader at Oxford Valley Elementary; Chloe Myers, a 5th grader at Makefield Elementary; Cassandra Dillard, a 7th grader at Charles Boehm Middle and Shivani Patel, a senior at PHS. All were congratulated.

SALVATION ARMY RECOGNITION

Mr. Sanderson shared that over the last couple of years Pennsbury School District has been involved in helping the Salvation Army with their Kettle Program. This year six more schools joined the effort including the Bucks County Technical High School. Major Laidlaw, a representative from the Salvation Army, thanked and commended students, parents and the entire community for their time and generosity raising over \$8,518.00.

BIG BROTHERS BIG SISTERS RECOGNITION

Dr. Gretzula shared that January is celebrated as National Mentoring Month and Pennsbury is proud to celebrate one of these mentoring programs, Big Brothers Big Sisters. Dr. Gretzula introduced Ms. Ursula Raczak, Chief Executive Officer of BBBSBC, Ms. Erin Simmons, BBBSBC Program Director, Ms. Megan Mount, Enrollment and Match Specialist for School Based Programs and Ms. Crystal Higgins, Site Based Match Support Specialist.

Dr. Gretzula acknowledged Ms. Tracy Michael who works in the School Counseling office at PHS West. Ms. Michael is the day-to-day contact for the District and Big Brothers Big Sisters organizing 30 BIGS with 30 LITTLES across five Pennsbury elementary schools.

Dr. Gretzula recognized and congratulated Pennsbury students in this program who were presented certificates of appreciation for their roles as servant leaders.

BOARD POLICIES – FIRST READ

Mr. Sanderson reported that at the most recent Board Policy Committee Meeting the following four policies were discussed:

Board Policy 203.1R1 – *Exclusion from School Because of Contagious Diseases*
Board Policy 815.3 – *Internet Safety* – to be cancelled
Board Policy 620.1 – *Fund Balance*
Board Policy 011.2 – *Board Committee Protocol*

Mr. Sanderson shared revisions and stated that these policies are posted on the District's website.

MINUTES OF THE JANUARY 17, 2019 ACTION MEETING

STUDENT REPRESENTATIVES' REPORTS

Mr. Turner reported that the second semester has started with student anticipation for finals next week. Keystone Testing is completed. Last Friday, Mini-THON launched its first ever formal for upper classmen. The proceeds collected are donated to help fund research and care for children suffering from cancer. The Senior Art Show took place where Pennsbury 12th grade Art Major students had their work on full display. This was a great opportunity for the talented painters, sculptors and photographers of Pennsbury to receive exposure. Last evening, the Choir Department had its Falcon Idol event where talented singers and Pennsbury's Choir got the opportunity to showcase their talents among fellow students and their families. On January 23rd the Student Council will be hosting its first ever Dodge Ball Tournament with monies raised to be donated to services helping those affected by the California wild fires last year. In regard to sports, the boys' basketball team has a 6:6 record with another game tonight against Council Rock North. The MultiCultural Youth Leaders Club is sending a group of students to a Peace and Social Justice Summit at William Tennent High School with other local schools and organizations this Sunday. Lastly, with Dr. Martin Luther King Jr. Day on Monday, the morning announcements today and tomorrow are including clips from his speeches. This month the Principal Advisory Club has been promoting embracing the diversity element of the Pennsbury Peace Challenge and C Period teachers are set to take time one day within the next two weeks and have an in-class discussion about why embracing diversity is so important in Pennsbury.

Mr. Cooper reported that the Theater Department and stage crew have begun to work on building the set for the upcoming musical *Footloose* in February. Pennsbury High School's Chapter of the Paws for a Good Cause Club will be hosting a pajama movie night featuring *The Secret Life of Pets* on January 18th. There will be raffles, food and paws merchandise available for purchase and all proceeds are being donated to local animal shelters. The Artists of Yardley Art Center will be hosting their 3rd Annual Gallery showcasing Pennsbury Art Major student work created over the past semester. The Gallery is open to the public on the weekends of January 19th and 20th as well as January 25th through the 27th. The Principal Advisory Committee in partnership with the National Honor Society will be offering students the opportunity to fill out thank you cards during all four lunches to any staff member in the building. Pennsbury High School will once again be offering students the opportunity to participate in the American Mathematics Competition (AMC) where students can compete for and win awards on the school, state and national levels. In charitable news, Pennsbury's Key Club is hosting two charity collections that will run from now until February. The 1st one they are hosting is their Keep Warm Collection where they are searching for donations of new or gently used gloves, hats, jackets, winter coats, etc. The second collection is for the Ronald McDonald House which supports sick children and their families. The Club is requesting donations for any kind of can tab such as tabs from soda and soup cans.

MINUTES OF THE JANUARY 17, 2019 ACTION MEETING

SUPERINTENDENT'S REPORT

Dr. Gretzula reported on the following:

Across the District
In the Schools
Commendable Accomplishments

His report has been posted on the Pennsbury Website under "This Month in Pennsbury."

Mr. Kannan added that the District started the Comprehensive Planning Process with the release of an online survey in December. The survey officially closed a few days ago exceeding the District's expectations with 1800 responses from stakeholders including parents, staff, students and other community members. The team is going to look at the data and soon meet with the Board. The next key date is February 27th when a Community Conversation at William Penn is planned at 6:30 p.m. to share the results and also talk about how the District can continue to engage everyone. There will also be a special education plan included with the Comprehensive Plan not due until May 1st so work continues.

Mr. Kannan shared that the Calendar Committee continues to work on the 2019-2020 calendar and a draft of the calendar will soon be posted on the District's website. Dr. Gretzula thanked Mrs. Spack for cohosting and facilitating the Calendar Committee.

Mr. Kannan reported that the Board has officially signed Dr. Gretzula's contract. His contract will be posted on the District's website.

The Business Administrator search is underway as well as for the Director of Finance.

BUCKS COUNTY TECHNICAL HIGH SCHOOL JOINT BOARD COMMITTEE

Mr. Schwartz reported that the Joint Board Committee has not met since his last report of December 20th. The next meeting is planned for January 28th.

MINUTES OF THE JANUARY 17, 2019 ACTION MEETING

BUCKS COUNTY SCHOOLS INTERMEDIATE UNIT BOARD REPRESENTATIVE COMMITTEE

Mr. Waldorf shared the Committee Meeting's highlights which included plans for PSBA lobbying on the Hill on Monday, April 29th. He requested if anyone is interested in joining to please contact him as buses will be provided. A discussion took place at the meeting about the newly released Safe to Say Something Anonymous Reporting System.

Dr. Gretzula shared that Ms. Aldridge, Director of Pupil Services, has done a fabulous job of connecting with the IU and all our County partners to lead this work. Dr. Gretzula explained that the Safe to Say Something is very much like the countywide 911 system with the exception that each district is required to have five staff members dedicated as the response team 24/7. The Bucks County IU is also developing plans of support to districts. The Attorney General's office announced that districts could have up to 8 weeks to actually begin implementation so plans are to go live as a District on February 11th.

Mr. Waldorf reported that there is an Advocacy Committee for Education scheduled on March 15th. Mr. Waldorf shared that the new pension benefit system went into effect this year. He also stated that there is an Advisory Committee on secondary school start times. Its first meeting is scheduled in February. The Bucks County IU Executive Director, Dr. Mark Hoffman, is going to be one of the Superintendents representing our county on this Advisory Committee so there may be a move to try to make this a statewide policy.

BOARD FINANCE/PARTNERSHIP COMMITTEE

Mr. Waldorf reported that there was a Board Finance and Partnership Committee meeting on January 10th. He shared that on tonight's Board Agenda there is a Bond Refinancing motion presented for approval that was discussed at the Committee Meeting. He also stated that the State Audit is available on the District's website for last year's fiscal year. On January 23rd there is a State mandated walk-through for Food Services in the District which occurs every five years. Mr. Waldorf reported that BCIU has presented its budget for approval. He announced that there were 12 Partnership Mini Grants created for our programs throughout the schools.

BOARD EDUCATION COMMITTEE

Mrs. Toy-Dragoni reported that the Committee was presented with the tentative 2019-2020 District calendar that would soon be posted on the District website. The Committee was also presented with a comprehensive STEM Program through the Project Lead the Way Organization. Mrs. Toy-Dragoni shared that one of the foundations of this program is STEM For All which is exciting for the District.

MINUTES OF THE JANUARY 17, 2019 ACTION MEETING

BOARD FACILITIES COMMITTEE

Mr. Schwartz reported on the Committee's meeting of January 3rd and provided an explanation for motions that are presented this evening for Board approval which includes the replacement of tables for the William Penn Cafeteria. He also described the motion for the donation project of an Eagle Scout Project at Manor for the building of a pergola contingent upon permit approvals by Falls Township. At the meeting there was a discussion about vehicle replacement scheduled for the District replacing a handful of maintenance vehicles every year. The Committee also received an update on security issues being addressed by the Maintenance Department.

Mr. Sanderson reported on the addendums for the Board Agenda of January 17, 2019:

Under New Business

Item A, Settlement and Release Agreement – there is a change in the date. The original date is for the 2018-29 term should read 2018-19 term.

Item O, Forensic Competition

Item P, Educational and Other Leaves

Under Personnel Changes Professional

Item H, Election of Teachers 2018-2019

Item I, Temporary Appointment – Acting Secondary Assistant Principal

Item J, Sabbatical Leave of Absence

Item K, Sabbatical Leave of Absence – Extended

Item L, Medical Leave of Absence

Item M, Child Rearing Leave of Absence

Item N, Reinstatement from Child Rearing Leave of Absence

Item O, Homebound Instructors 2018-2019

Under Personnel Changes Classified

Item I, Resignations/Terminations

Item J, Reinstatement from Leave of Absence

Item K, Leave of Absence – Extended

Item L, Change of Contract

MINUTES OF THE JANUARY 17, 2019 ACTION MEETING

PUBLIC COMMENT

Mr. Kannan opened the floor to public comment at 8:43 p.m. The following people came forward and public comment was closed at 9:07 p.m.

Frank Carr, Falls Township	Staffing and Budget
Lizanne Wilkinson, Lower Makefield Township	Special Education
Robert Abrams, Lower Makefield Township	Enrollment, Propane Buses, Business Mgr., Payroll and Tech School
Robyn Rowlands, Non-Resident	Quarry Hill Elementary School
Kimberly Walter, Non-Resident	Quarry Hill Elementary School

SPECIAL/REORGANIZATION MEETING

A motion was made by Mr. Schwartz, seconded by Mr. Waldorf and unanimously approved with no abstentions that the minutes of the Special/Reorganization Meeting held on December 6, 2018 be approved as duplicated.

SPECIAL/GENERAL BUSINESS MEETING

A motion was made by Mr. Schwartz, seconded by Mr. Waldorf and unanimously approved with no abstentions that the minutes of the Special/General Business Meeting held on December 6, 2018 be approved as duplicated.

BOARD ACTION MEETING

A motion was made by Mr. Schwartz, seconded by Mrs. Toy-Dragoni and unanimously approved with no abstentions that the minutes of the Board Action Meeting held on December 20, 2018 be approved as duplicated.

FINANCIAL STATEMENTS

A motion was made by Mr. Schwartz, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Pennsbury School District Financial Statements for the General, Special Programs and Student Activities Funds for the month of November 2018 and the budget transfers listed be approved subject to audit. (Appendix A)

MINUTES OF THE JANUARY 17, 2019 ACTION MEETING

BILLS PENDING – ALL FUNDS

A motion was made by Mr. Schwartz, seconded by Mrs. Toy-Dragoni and unanimously approved with no abstentions that the Pennsbury School District bills for “All Funds” in the amount of \$19,525,715.38 be approved for payment. (Appendix B)

OLD BUSINESS

A motion was made by Mr. Schwartz, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Board approve Items A and B on page 4-1 of the Official Board Agenda.

A. CHORAL MUSIC COMPETITION

MOTION: Move that the Board approve the revised choral music competition as listed.

American Choral Directors Association National Conference
February 27 – March 3, 2019
Kansas City, MO
Number of students: TBD
Cost to District: approximately \$1,700

B. TAX REFUNDS

MOTION: Move that the Board approve the listed tax refund, which totals \$367.78.

<u>TAXPAYER</u>	<u>PARCEL #</u>	<u>AMOUNT</u>
William and Stacy Clift	#20-038-077	<u>\$ 367.78</u>
TOTAL		<u>\$ 367.78</u>

Refunds are charged as a current year expense, or as a reduction to current year revenue.

NEW BUSINESS

A motion was made by Mr. Schwartz, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Board approve Items A through K on pages 5-1 through 5-6 and Items N through P on pages 5-7 through 5-8 of the Official Board Agenda.

MINUTES OF THE JANUARY 17, 2019 ACTION MEETING

NEW BUSINESS

A. SETTLEMENT AND RELEASE AGREEMENT

MOTION: Move that the Board approve the proposed Settlement and Release Agreement between the District and R.S. and D.S., individually and on behalf of their child, M.S. The District shall pay up to \$38,250 for the student's tuition at the Cambridge School for the 2018-2019 term, \$39,780 for the 2019-2020 term and \$41,370 for the 2020-2021 term. The District shall directly pay the Law Offices of Caryl Andrea Oberman up to \$3,000 for documented attorney's fees and will also provide transportation to and from Cambridge throughout the length of the Agreement.

B. 2019 OAKE NATIONAL CONFERENCE

MOTION: Move that the Board approve participation of approximately five Pennsbury students in the 2019 OAKE National Conference as listed.

2019 OAKE National Conference

March 21 – 23, 2019

Columbus, OH

Number of students – approximately 5

Cost: approximately \$1,370 (registration/travel fees \$850 & substitute costs
2 teachers/2 days \$520)

C. THESPIAN TRIP

MOTION: Move that the Board approve participation of Pennsbury High School Thespian Troupe 830 sponsors participation in the International Thespian Festival as listed.

International Thespian Festival

June 23 – 30, 2019

Lincoln, NE

Number of Students: to be determined in spring 2019

Cost to Parents: Approximately \$1,500 per student (\$850 registration fee, to
include housing and meals and \$650 transportation)

Cost to District: there is no expected cost to the District

MINUTES OF THE JANUARY 17, 2019 ACTION MEETING

NEW BUSINESS

D. CHEERLEADING COMPEITION

MOTION: Move that the Board approve participation of the Varsity and Junior Varsity Cheerleading squads in the Cheerleading National Competition as listed.

Cheerleading Nationals Competition

February 7 – 11, 2019

Orlando, FL

Number of students: approximately 48

Cost to Parents: Approximately \$789 per athlete/coach which includes flights and registration. PHSCA Board will give each athlete \$150 for food throughout the trip

Cost to District: There is no expected cost to the District

E. INSTRUMENTAL MUSIC FESTIVAL

MOTION: Move that the Board approve participation of Pennsbury students in the Festivals of Music Washington, DC Jazz Festival as listed.

Festivals of Music Washington DC Jazz Festival

April 26 - 27, 2019

Manassas, VA

Number of students: approximately 22

Cost to Parents: approximately \$6,175 (includes registration, bus transportation and hotel accommodations)

Cost to District: approximately \$130 to cover two half-day substitutes

F. AMENDMENT TO PARCHMENT SERVICES AGREEMENT

MOTION: Move that the Board approve Amendment #1 to the agreement between the District and Parchment in the amount of \$5,758 to provide digitization of student transcripts.

MINUTES OF THE JANUARY 17, 2019 ACTION MEETING

NEW BUSINESS

G. PRELIMINARY RESOLUTION – BOND ISSUE

MOTION: Move that the Board approve the preliminary resolution prepared by Bond Counsel, authorizing the School District to proceed with preparations involving the issuance of General Obligation Bonds and appointing the professional advisors for the proposed financing, and that a copy of the resolution be attached to the minutes of this meeting. (Appendix C)

H. BIDDING PROCEDURE FOR 2019-2020

Under the procedure, all bids would be opened at a meeting in Fallsington Central Administration on any weekday. The Treasurer, Business Administrator or a designated administrator would be present at the bid openings. All legal advertising would state that the bids will be opened at a designated time on a specific date so that any interested bidder would attend the opening. A recapitulation of the result of the bid opening would be reported to the entire Board.

MOTION: Move that the bidding procedure, as outlined above, be approved for the 2019-2020 school year.

I. AUTHORIZATION FOR BIDS

MOTION: Move that specifications be prepared, necessary legal ads be placed and bidding be conducted for the supplies, services and equipment as listed for the 2019-2020 school year, providing that the item(s) are included in the budget, or in federal or state grants, or in bond issue expenditures listings, and that contract awards and expenditures shall be subject to formal approval by the Board.

Art Supplies
Asbestos Removal
Athletic Garments
Athletic Supplies and Equipment
Electrical Supplies and Equipment
First Aid/Health Supplies
Floor Coverings
General Office Supplies and Equipment
General School Supplies and Equipment
Transportation Supplies and Equipment
Transportation Vehicles

MINUTES OF THE JANUARY 17, 2019 ACTION MEETING

NEW BUSINESS

J. CONTRACT AWARD

MOTION: Move that the Board approve the contract with Sico America, Inc., Co-Stars Contract # 035-007, for the purchase of cafeteria tables in the amount of \$53,040.

K. CONTRACT AWARD

MOTION: Move that the Board approve the contract with Wenger Corporation, Co-Stars Contract #34-004, for the purchase of choral risers in the amount of \$11,918.

N. OVERNIGHT EDUCATIONAL AND OTHER LEAVES

MOTION: Move that the overnight educational and other leaves be authorized for the individuals listed, and if a substitute becomes necessary the Superintendent would be authorized to designate one.

WITHIN STATE:

<u>NAME</u>	<u>PURPOSE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>ESTIMATED COST</u>
Aldridge, Elizabeth Director Pupil Services	Pupil Svcs. Admin. Everyday Superheroes	Leola, PA	4/3-5	\$ 780.20

OUT OF STATE:

<u>NAME</u>	<u>PURPOSE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>ESTIMATED COST</u>
Gretzula, William Superintendent	Nat'l Conf. on Education Effective Leadership Creates Success	Los Angeles, CA	2/12-16	\$2,141.04
Reimschuessel, David Teacher/PHS W	Am. Choral Director Assoc. Nat'l Conf.	Kansas City, MO	2/27-3/3	\$ - 0 - *
Howe, Dave Teacher/WP	The Ripken Experience (Baseball)	Myrtle Beach, SC	3/20-24	\$ - 0 - **

* Trip approved at the October 18, 2018 Board meeting, revised trip being presented for approval at the January 17, 2019 Board meeting.

** Trip approved at the December 20, 2018 Board meeting.

MINUTES OF THE JANUARY 17, 2019 ACTION MEETING

NEW BUSINESS

O. FORENSIC COMPETITION

MOTION: Move that the Board approve participation of the Pennsbury High School Forensics team in the Barkley Forum Speech and Debate Competition as listed.

Barkley Forum Speech and Debate Competition

January 25 – 28, 2019

Atlanta, GA

Number of students: approximately 6

Cost: approximately \$737.00 (student registrations and the coach's air fare and hotel accommodations)

P. OVERNIGHT EDUCATIONAL AND OTHER LEAVES

MOTION: Move that the overnight educational and other leaves be authorized for the individuals listed, and if a substitute becomes necessary the Superintendent would be authorized to designate one.

OUT OF STATE:

<u>NAME</u>	<u>PURPOSE</u>	<u>LOCATION</u>	<u>DATE</u>	<u>ESTIMATED COST</u>
Dorsey, Kevin Director of Technology	Speaker – GoGuardian 2019 Annual Conference	Catalina, CA	1/23-26	\$ - 0 -
Rowe, Morgan Teacher/PHS E	Barkley Forum Speech and Debate Competition	Atlanta, GA	1/25-28	\$ - 0 - *

* Trip being presented for approval at the January 17, 2019 Board meeting.

A motion was made by Mr. Waldorf, seconded by Mr. Schwartz and unanimously approved with no abstentions that the Board approve Items L and M on page 5-6 of the Official Board Agenda.

L. DONATION

Pennsbury High School / Helping Hand Fund

MOTION: Move that the donation of \$1,000 received from the Yardley-Makefield Lions Club be accepted by the Pennsbury School District with appreciation.

MINUTES OF THE JANUARY 17, 2019 ACTION MEETING

NEW BUSINESS

M. DONATION

Manor Elementary School

MOTION: Move that the donation from Christopher Scott Pullen, Jr. to construct a Pergola in the Manor Elementary School playground be accepted by the Pennsbury School District with appreciation.

PERSONNEL CHANGES

PROFESSIONAL

A motion was made by Mr. Schwartz, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Board approve Items A through H on pages 6-1 through 6-4 and Items J through O on pages 6-5 through 6-7 of the Official Board Agenda.

A. RESIGNATIONS/TERMINATIONS

MOTION: Move that the resignation of the professional employees listed be accepted on the effective date indicated.

<u>NAME</u>	<u>REASON</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATE</u>
O'Neil, Tara	Resignation	08/25/2014	01/24/2019
Schneider, Kristina	Resignation	09/12/2018	01/15/2019

B. ELECTION OF TEACHERS – 2018-2019

MOTION: Move that the following professional personnel be appointed as teachers, and where indicated, full time substitute teachers for the 2018-2019 school year on the effective dates indicated and at the salaries indicated pending completion of appropriate documentation and clearances.

<u>NAME</u>		<u>SALARY</u>	<u>EFFECTIVE DATE</u>
Bird, Jennifer	Replacement	\$52,137 **	01/14/19-04/01/19
Goochee, Connie	Replacement	52,137 **	01/02/19-06/13/19

** Salary will be prorated – less than full year

MINUTES OF THE JANUARY 17, 2019 ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

C. ELECTION OF TEACHERS – 2018-2019

MOTION: Move that the following professional personnel be appointed as long term per diem substitute on the effective date indicated and at the salary indicated pending completion of appropriate documentation and clearances.

<u>NAME</u>	<u>SALARY</u>	<u>EFFECTIVE DATE</u>
Goldman, Meeghan	\$100/Day	02/21/2019

D. REINSTATEMENT FROM SABBATICAL LEAVE OF ABSENCE

MOTION: Move that the professional employee listed be reinstated from their Sabbatical Leave of Absence.

<u>NAME</u>	<u>EFFECTIVE DATE</u>
Lawver-Weber, Amy	01/25/2019
Mahoney, Susan	01/25/2019

E. EXTENSION OF SUBSTITUTE APPOINTMENTS

MOTION: Move that the full-time substitute teachers listed be extended at their current salaries.

<u>NAME</u>	<u>SALARY</u>
Behrle, Kimberly *	\$54,777
Perini, Nina *	52,137

* Extended through the end of the school year.

MINUTES OF THE JANUARY 17, 2019 ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

F. REINSTATEMENT FROM CHILD REARING LEAVE OF ABSENCE

MOTION: Move that the following professional employees be reinstated from their Child Rearing Leave of Absence on the effective dates indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATE</u>
Enwright, Roseann	CB	10/09/20016	01/25/2019
Hauben, Rachael	AF	04/15/20018	01/25/2019
Kanowitz, Joanna	AF	08/28/2017	02/05/2019
Mahoney, Angela	QH	08/29/2016	01/25/2019
Romero, Alyssa	PHS E	01/31/2014	01/25/2019
Weber, Margaret	PHS E	08/28/2017	01/25/2019

G. GENERAL AND ATHLETIC SUPPLEMENTALS – 2018-2019 SCHOOL YEAR

MOTION: Move that the following individuals be approved for supplemental contracts for the activities and amounts indicated.

ATHLETICS

Pennsbury High School

Winter

Costello, Joseph	Assistant Varsity – Diving	\$3,040.00
FR: Klock, Logan	Girls' Freshman Basketball	2,761.00
TO: Klock, Logan	Girls' Freshman Basketball (50%)	1,380.50
Mallon, Alyson	Girls' Freshman Basketball (50%)	1,380.50

MINUTES OF THE JANUARY 17, 2019 ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

H. ELECTION OF TEACHERS 2018-2019

MOTION: Move that the following professional personnel be appointed as teachers, and where indicated, full time substitute teachers for the 2018-2019 school year on the effective dates indicated and at the salaries indicated pending completion of appropriate documentation and clearances.

<u>NAME</u>		<u>SALARY</u>	<u>EFFECTIVE DATES</u>
Alexander, Melissa	Non-Tenure	\$52,137 *	01/24/2019
Cislak, Breanne	Replacement	52,137 *	11/19/18-02/11/19
DiCicco, Katherine	Replacement	48,829 *	01/29/19-06/13/19
Flynn, Jenna	Tenure **	52,137	08/22/2018

* Salary will be prorated – less than full year
** Revision

J. SABBATICAL LEAVE OF ABSENCE

MOTION: Move that the request for a Sabbatical Leave of Absence from the professional employees listed be approved for the effective dates indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>REASON</u>	<u>EFFECTIVE DATES</u>
Majikas, Alison	MK	Health	12/21/18-05/21/19 *
Pyzik-Colduvell, Ann	QH	Health	01/25/19-06/13/19

* Revision

K. SABBATICAL LEAVE OF ABSENCE – EXTENDED

MOTION: Move that the request for a Sabbatical Leave of Absence from the professional employee listed be approved for the effective dates indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>REASON</u>	<u>EFFECTIVE DATES</u>
Baccari, Melanie	ER	Health	01/25/2019-06/13/2019

MINUTES OF THE JANUARY 17, 2019 ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

L. MEDICAL LEAVE OF ABSENCE

MOTION: Move that the request for Medical Leave of Absence from the professional employee listed be approved for the effective dates indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
MacMath, Kelly	PHS E	03/11/2016	01/17/19-01/18/19

M. CHILD REARING LEAVE OF ABSENCE

MOTION: Move that the following professional employees be approved for a Child Rearing Leave of Absence for the effective dates indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Garcia Ortiz, Jenna	PHS W	08/29/2011	11/08/18-01/24/19
MacMath, Kelly	PHS E	03/11/2016	01/22/19-04/01/19

N. REINSTATEMENT FROM CHILD REARING LEAVE OF ABSENCE

MOTION: Move that the following professional employee be reinstated from her Child Rearing Leave of Absence on the effective date indicated.

<u>NAME</u>	<u>SCHOOL</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATE</u>
Garcia Ortiz, Jenna	PHS W	08/29/2011	01/25/2019

O. HOMEBOUND INSTRUCTORS 2018-2019

MOTION: Move that the Homebound Instructors listed be elected for the 2018-2019 school year at the rate of \$30.00 per hour.

Bird, Danielle
Dukes, Devyn

MINUTES OF THE JANUARY 17, 2019 ACTION MEETING

PERSONNEL CHANGES

PROFESSIONAL

A motion was made by Mr. Schwartz, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Board approve Item I on page 6-4 of the Official Board Agenda.

I. TEMPORARY APPOINTMENT – ACTING SECONDARY ASSISTANT PRINCIPAL

MOTION: Move that Corinne Lyczkowski be appointed Acting Secondary Assistant Principal at Pennsbury High School effective January 25, 2019 through June 13, 2019. Salary will be at her current rate of \$52,003.

Dr. Gretzula and Mr. Kannan congratulated Ms. Lyczkowski in her temporary appointment as Acting Secondary Assistant Principal. Ms. Lyczkowski thanked everyone and stated that as a Pennsbury graduate, she is overwhelmed with pride to be starting this new adventure.

PERSONNEL CHANGES

CLASSIFIED

A motion was made by Mr. Schwartz, seconded by Mr. Waldorf and unanimously approved with no abstentions that the Board approve Items A through G on pages 7-1 through 7-3 and Items I through L on pages 7-4 through 7-5 of the Official Board Agenda.

A. RESIGNATIONS/TERMINATIONS

MOTION: Move that the resignation of employment for the following classified employee be accepted at the effective date indicated.

<u>NAME</u>	<u>DATE HIRED</u>	<u>TERM. DATE</u>	<u>REASON</u>
Hill, Holly, F/T Bus Driver	09/08/93	01/07/19	Retirement

B. LEAVE OF ABSENCE

MOTION: Move that the following classified employee be granted a Leave of Absence at the effective date indicated.

<u>NAME</u>	<u>LOCATION</u>	<u>DATE HIRED</u>	<u>EFFECTIVE DATES</u>
Campbell, Eileen Paraprofessional II	PW	10/01/2018	01/04/19-01/10/19

MINUTES OF THE JANUARY 17, 2019 ACTION MEETING

PERSONNEL CHANGES

CLASSIFIED

C. REINSTATEMENT FROM LEAVE OF ABSENCE

MOTION: Move that the following employee be reinstated from her Leave of Absence.

<u>NAME</u>	<u>EFFECTIVE DATE</u>	<u>SALARY</u>
Savitsky, Sarah HR Record Specialist	01/07/19	\$23.16/hr.

D. CHANGE OF CONTRACT

MOTION: Move that the Board approve the changes of contracts for the following individuals on the date and salary indicated.

<u>NAME</u>	<u>FROM</u>	<u>TO</u>	<u>DATE</u>	<u>SALARY</u>
Cleary, Jacob	P/T Cleaner	P/T Custodian	12/20/18	\$19.28/hr.
DiFrank, Darlene	F/T Para. I	F/T Para. II	01/02/19	21.52/hr.
Hoover, Robert	5 hr. Bus Driver	5.5 hr. Bus Driver	01/02/19	20.77/hr.
Josephson, Cynthia	P/T School Aide	P/T Para. I	01/04/19	19.28/hr.
Kroker, Ryan	Technology Support Tech.	Data Coordinator	02/18/19	30.04/hr.

E. PERMANENT EMPLOYMENT

MOTION: Move that the following individuals be appointed at the salary indicated.

<u>NAME</u>	<u>BEG. PROB.</u>	<u>END PROB.</u>	<u>SALARY</u>
Ferris Jr., John, P/T Cleaner	09/24/18	12/21/18	\$15.61/hr.
Grodzki, Vanessa, P/T School Aide	09/28/18	01/02/19	16.96/hr.
Krotz, Jacqueline, F/T Cleaner	09/24/18	12/21/18	16.96/hr.
Murphy, John, P/T Security Guard	10/09/18	01/09/19	17.39/hr.
Thompson, John, P/T Cleaner	09/13/18	12/13/18	15.61/hr.

MINUTES OF THE JANUARY 17, 2019 ACTION MEETING

PERSONNEL CHANGES

CLASSIFIED

F. SUBSTITUTE STAFF

MOTION: Move that the following individuals be added to the Classified Substitute Staff.

BUS DRIVER

Peapus, Craig \$17.13/hr.

CUSTODIAL

Keyes, Maryann \$9.00/hr.
Szymanski, John 9.00/hr.

G. STUDENT WORKERS

MOTION: Move that the student be added to the student work force at the salary indicated.

Delso, Maria \$7.25/hr.

I. RESIGNATIONS/TERMINATIONS

MOTION: Move that the resignation of employment for the following classified employees be accepted at the effective date indicated.

<u>NAME</u>	<u>DATE HIRED</u>	<u>TERM. DATE</u>	<u>REASON</u>
Graham, Megan Paraprofessional II	09/21/15	01/11/19	Resignation
Stilwell, Joel Technology Support Tech.	02/18/14	01/15/19	Resignation

J. REINSTATEMENT FROM LEAVE OF ABSENCE

MOTION: Move that the following employee be reinstated from her Leave of Absence.

<u>NAME</u>	<u>EFFECTIVE DATE</u>	<u>SALARY</u>
Haupt, Karen, P/T Cleaner	01/02/2019	\$18.73/hr.

MINUTES OF THE JANUARY 17, 2019 ACTION MEETING

PERSONNEL CHANGES

CLASSIFIED

K. LEAVE OF ABSENCE – EXTENDED

MOTION: Move that the following classified employee be granted an extension of her previously approved Leave of Absence at the effective dates indicated.

<u>NAME</u>	<u>LOCATION</u>	<u>PREVIOUS LEAVE</u>	<u>EFFECTIVE DATES</u>
Campbell, Eileen Para. II	PW	01/03/19 *-01/10/19	01/11/19-02/11/19

* Revised.

L. CHANGE OF CONTRACT

MOTION: Move that the Board approve the change of contract for the following individuals on the date and salary indicated.

<u>NAME</u>	<u>FROM</u>	<u>TO</u>	<u>DATE</u>	<u>SALARY</u>
Arriaga, Hugo	Custodian	Temporary Head Custodian	11/26/18	\$21.73/hr.
Leary, Robert	4 hr. Bus Driver	5 hr. Bus Driver	01/02/19	19.28/hr.
Roccograndi, Jennifer	School Aide	Para. I	01/15/19	20.77/hr.

OTHER BUSINESS

A. UPCOMING MEETINGS

- Board Policy Committee
4:30 p.m., February 5, 2019 – Superintendent’s Conference Room
- Board Finance/Partnership Committee
7:00 p.m., February 5, 2019 – Superintendent’s Conference Room
- Board Facilities Committee
5:00 p.m., February 7, 2019 – Superintendent’s Conference Room
- Board Education Committee
7:30 p.m., February 7, 2019 – Superintendent’s Conference Room
- Action Board Meeting
7:30 p.m., February 21, 2019 – Fallsington Elementary School Multi-Purpose Room

MINUTES OF THE JANUARY 17, 2019 ACTION MEETING

OTHER BUSINESS

SECOND PUBLIC COMMENT

Mr. Kannan opened the floor to second public comment at 9:16 p.m. No one came forward to speak and public comment was closed at 9:16 p.m.

BOARD DISCUSSION AND COMMENT

In follow-up to Public Comments, Mr. Waldorf reiterated that propane is indeed a fossil fuel and requested additional information regarding the Hour of Code in the District. Mrs. Spack responded that all of the elementary schools participate in the Hour of Code either through the gifted support teacher, during library time or with some classroom teachers. She added that there are several online programs that allow students to go in and participate in the program.

Mr. Kannan thanked all of his colleagues for their years of service celebrating School Board Recognition Month.

ADJOURNMENT

A motion was made by Mr. Schwartz, seconded by Mr. Sanderson and unanimously approved with no abstentions to adjourn the meeting at 9:20 p.m.

Respectfully submitted,

Gary S. Sanderson
Assistant Board Secretary